

Michigan Department of Labor and Economic Growth Office of Adult Education  PROGRAM ABSTRACT	
Section: Funding Sources  Subsection: Professional Development	
[ Why] Purpose	Purpose: <ul style="list-style-type: none"><li>• Under the Workforce Investment Act (WIA) Title II, Federal Adult Education and Family Literacy Act Section 233, a professional development grant is federally funded and provides an array of opportunities for Michigan's adult education community. It is the intent of the grant to upgrade adult educators' knowledge and skills as they relate to working more effectively with students.</li></ul>
[What]	Professional Development should support one or more of the following goals: <ul style="list-style-type: none"><li>• Improve quality instruction in literacy activities</li><li>• Family literacy</li><li>• English literacy services</li><li>• Institutional programs</li><li>• Improve instructional strategies and content knowledge</li><li>• Increase training in technology assistance</li><li>• Support regional networks of literacy resource centers</li><li>• Provide incentives for program coordination integration and performance</li><li>• Integrate literacy instruction and occupational skills training and promote linkages with employers</li></ul>
[Who]	Eligible provider means: <ul style="list-style-type: none"><li>• Local educational agencies</li><li>• Community-based organization of demonstrated effectiveness</li><li>• Volunteer literacy organization of demonstrated effectiveness</li><li>• Institutions of higher education, public or private nonprofit agencies, libraries, public housing authorities, nonprofit institutions that have the capacity to provide literacy services to adults and families</li><li>• Consortiums of the above listed authorities.</li></ul> This is a continuation grant for 2004-2005

[When]	<ul style="list-style-type: none"><li>• Available on a yearly basis; effective July 1<sup>st</sup> until June 30<sup>th</sup>.</li></ul>
[How]	<ul style="list-style-type: none"><li>• Criteria for selection are listed in the Professional Development application</li><li>• Application posted on DLEG's Office of Adult Education website, <a href="http://www.michigan.gov/adulthoodeducation">www.michigan.gov/adulthoodeducation</a></li><li>• Applicants apply by mail</li></ul>
Assessment Requirements	<ul style="list-style-type: none"><li>• Evaluations completed by participants and compilation sent to Office of Adult Education are due within 45 days of program ending date</li></ul>
Reporting Requirements	<ul style="list-style-type: none"><li>• The DS-4044 Final Expenditure Report is due within 45 days of the program ending date</li><li>• A Final Narrative Report is due to the Office of Adult Education within 45 days of the program ending date</li></ul>